

## **ABOUT UNIVERSITY**

Dr. C.V. Raman University was established on 3 November, 2006, in the district of Bilaspur, Chhattisgarh by the “All India Society for Electronics and Computer Technology” (AISECT), the Sponsoring Body. The University was named after the first Nobel Laureate of the country in the field of science – Dr. C.V. Raman, an Indian physicist efforts influenced in the growth of science in our country. The University's principle goal is to evolve a new cadre of highly skilled technical professionals with deep academic insights and a strong sense of Indian ‘Values and ethics’, commemorating our forefathers who helped shape this nation.

The Sponsoring Body of the University-All India Society for Electronics and Computer Technology (AISECT) is an ISO 9001:2008 certified organization, established in 1985 and is today's one of The India's most reputed and trusted Education Groups which houses private Universities, Engineering Colleges, Professional Institutions & Education Centres across the country. Till date, AISECT has transformed the lives of over 19 lakh students and has uplifted the lives of millions of people in the community. AISECT has been lauded for its exceptional work and has won awards from the World Bank, NASSCOM, TiE, Government of India, Government of Madhya Pradesh and several others on account of its commitment to high quality education over the last 28 years. AISECT is also a partner institution with Gol, GoMP and GoCG in their Common Service Centre Program and several other Dissertations of state and national concern.

## **MAIN OBJECTIVES**

- Provide quality higher education and make provisions for research
- Create higher levels of intellectual abilities among our students
- Establish state-of-the-art facilities for education, training and examination, including online training
- Carry out teaching, research and offer comprehensive learning for a bright professional career
- Create centers of excellence for R&D to promote an environment of innovation and research
- Provide consultancy to public organizations and the Industry
- Award and maintain the standard of degrees, diplomas, certificates and other academic distinctions in accordance with the norms laid down by UGC, AICTE, BCI, MCI and other regulatory bodies.

## **RECOGNITIONS**

- The University is recognized under Section 2(f) of the UGC Act.
- Joint Committee Approval of DEB(UGC/AICTE/DEB)
- Other recognitions include AICTE, NCTE, BCI and DEB

- It is the first University in the state of Chhattisgarh to be awarded an ISO: 9001-2008 Certification.
- Membership of the Association of Indian Universities (AIU)
- NACC B+

## **THE FACULTIES OF STUDIES**

The University has wide range of faculties which offers the traditional as well as the new era job oriented courses. The main emphasis is on providing a wide choice of courses at different levels. The following faculties currently are in operation in the University:

- Faculty of Arts
- Faculty of Commerce
- Faculty of Management
- Faculty of Science
- Faculty of Engineering
- Faculty of Information Technology
- Faculty of Education
- Faculty of Law

## **ABOUT INSTITUTE OF OPEN AND DISTANCE EDUCATION (IODE), CVRU**

Education determines the quality of our life to a great measure, especially professional life. However, for many, in some circumstances, the path to education is ridden with many obstacles, including location, geographical inflexibility and lack of time. Fortunately, distance education is changing that scenario by providing an effective alternative platform to learn new skills and acquire a degree, such as distance education MBA, without having to attend traditional classes.

We, a UGC/DEB approved distance university (1 may 2009), offer various undergraduate and post-graduate degrees, along with a number of diplomas, which have benefitted many distance learners.

Our distance learning programmes are the shining light that many have been looking for; they unite conventional teaching approaches, including course materials in the form of books, and modern teaching methodologies, which include online access to the course. Our unique approach has made us the centre of distance education in Chhattisgarh, helping scores of professionals to obtain a degree and fly high in their careers.

With our distance learning programmes, we are bringing people into the fold of skilled workforce, which has changed the life of many.

What makes us a distinguished Chhattisgarh distance education university?

- Reaching various far-flung regions of the state through information technology
- Providing professional education, need- and knowledge-based
- Setting new national standards in distance education

### **IMPORTANT ACHIEVEMENTS**

- AN ISO 9001: 2008 Certified University
- NIRF Ranking Under Top 200 University
- World Education Award
- Largest Network for Learning Support System.
- Declaration of Term end result Time to Time.
- Best in Skill Development Award 2015
- Best University in Open Distance and online Award 2017

### **ACADEMIC PROGRAMMES OFFERED BY THE UNIVERSITY IN OPEN AND DISTANCE LEARNING MODE**

The University offers through the Institute of Open and Distance Education (IODE) both short term and long term programmes leading to Certificates, Diploma and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes in the job market. They are launched with a view to fulfil the learner's need for skill and employability.

- Certification,
- Improvement of skills,
- Acquisition of professional qualifications,
- Continuing education and professional development at work place,
- Self-enrichment,
- Diversification and updation of knowledge, and
- Empowerment.

### **PROMINENT FEATURES OF THE OPEN AND DISTANCE EDUCATION AT CVRU**

The open and distance education at the Dr. C. V. Raman University has certain unique features such as

- Individual study - flexible in terms of place, pace and duration of study.
- Use of latest information and communication technologies.
- Modular approach to programmes.
- Cost-effective programmes.

- Socially and academically relevant programmes based on students need
- Convergence of open and conventional education systems.
- Take higher-education to the unreached sections of the society through the use of information technology.
- Provide need and knowledge-based professional education.
- Set the national standards for Distance Education.

## PROGRAMME DELIVERY MODE

The methodology of instruction in the distance learning mode in the university is different from that of the conventional regular programs. The system adopted for this more learner oriented and the learner is an active participant in the pedagogical process. Most of the instructions are imparted through distance education methodology and face to face mode as per requirement. The programme delivery methodology used in the distance learning mode follows a multimedia approach for instructions, which compromises:

- **Self Instructional Written Material:** The printed study material (written in self instructional style) for both theory and practical components of the programs is supplied to the learners in batches for every course.
- **Audio-Visual Material Aids:** The learning package contains audio and video CDs which have been produced/adopted by the University for Better Clarification and enhancement for understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration. The video cassettes are screened at the leaner support centre during specific sessions which are duly notified for the benefit of the learners.
- **Counseling Sessions:** Normally counseling sessions are held as per schedule drawn by the IODE DR. C. V. RAMAN UNIVERSITY. These are mostly held outside the regular working hours of the learner support centre.
- **Teleconferences:** Live teleconferencing sessions are conducted via Internet/ satellite through interactive Video Conferencing facility (available at some places) from the University studios, the schedule of which is made available at the learner support centre.
- **Industrial Training/Practical/Dissertation work:** Some programmes have industrial training/practical/ Dissertation component also. Practical are held at designated institutions for which schedule is provided by the learner support centre. Attendance at practical is compulsory. For Dissertation Work, comprehensive Dissertation guide, in the form of booklet, is provided to the student along with the study material.
- The printed study materials will be dispatched periodically to the enrolled students for each paper of study. These materials will be as guide for the students for effective learning. The assignment for internal assessment shall also be dispatched along with the study material.

Online modules are also available for some courses. These are in progress and as and when available, these will be available on the website of the students for registered candidates.

- The counseling sessions will be of 30 days duration for a course in a year. The actual schedule and place of contact program shall be announced and communicated to students in – time.

## **EVALUTION SYSTEM**

The system of evaluation in open and distance learning system has a multi-tier system of evaluation.

1. Self-assessment exercise within each unit of study.
2. Continuous evaluation mainly through assignments which are tutor-marked practical assignments and seminar/workshop/extended.
3. The term-end examinations.
4. Dissertation work.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking term-end examination from time to time to complete an academic programme. A learner has to submit TMA responses to the learner support centre established by IODE Dr. C. V. Raman University. A learner should keep duplicate copies of assignments responses of TMA that may be required to be produced at Student Evaluation Division on demand. Term-end examination will be conducted at various examination centre approved by institute of open and distance education Dr. C. V. Raman university spread all over the Chhattisgarh. The weightage for Term End Examination will be 70% and weightage for Internal Assessment will be 30 % for this programme.

## **TERM-END EXAMINATION AND PAYMENT OF EXAMINATION FEE**

The University conducts Term-end Examination in semester system and held in the month of Nov/Dec and May/June every year. Students will be permitted to appear in term-end examination subject to the conditions that:

1. Registration for the courses, in which they appeared is valid,
2. Minimum Time to pursue these courses is elapsed.
3. Submission of required number of assignment in respective courses by the due date.

Students can also submit on-line examination form as per guidelines through website at [www.cvru.ac.in](http://www.cvru.ac.in). Examination fee is required to be paid online payment gateway as per the fee table. Please do all correspondence regarding the course admission and other detail at the following address:

The Director

Institute of Open and Distance Education (IODE)

Dr. C. V. Raman University  
Kargi Road, Kota, Bilaspur, Chhattisgarh  
Phone: 07753253851, 8827920016, 8827920019  
Email: [cvrussd@gmail.com](mailto:cvrussd@gmail.com)

**LEARNER SUPPORT DESK:**

Phone: 07753253872, 07753-253873, 8359050061  
Email: [cvrussd@gmail.com](mailto:cvrussd@gmail.com)

# **PROGRAMME GUIDE**

## **DISTANCE EDUCATION PROGRAMMES**

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### **M.A. HINDI**

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- Scheme of Examination
- Detailed Syllabus
- Counseling and Study Structure
- Study Modules & Books Information
- Date Schedule & Instructions for Submitting Assignments



**INSTITUTE OF OPEN AND DISTANCE EDUCATION (IODE)**  
**DR. C.V.RAMAN UNIVERSITY**

KARGI ROAD, KOTA, BILASPUR, CHATTISGARH

PHONE : 07753-253737, 8827920016, 8827920019 FAX : 07753-253728

E-mail: iode@cvru.ac.in Website: www.cvru.ac.in

**MASTER OF ARTS (MA) HINDI**

Duration: 24 Months (2 Years)

Eligibility: Graduate in any discipline

**NEW PROPOSED SCHEME OF EXAMINATION**

Course Code	Name of the Course	Credit	Total Marks	Theory / Report		Assignments /Seminars & Presentations/Viva Voce/ Practical	
				Max	Min	Max	Min
<b>First Semester</b>							
1MAHIN1	i <sup>k</sup> phu ,o e/; dkyhu dk0; rFkk m l dk bfrgk I	4	100	70	25	30	11
1MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgk I	4	100	70	25	30	11
1MAHIN3	kkj rh; ,o ik!pk"; dk0; #kk\$% I	4	100	70	25	30	11
1MAHIN4	i:;k& uefyd fgUnh	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Second Semester</b>							
2MAHIN1	i <sup>k</sup> phu ,o e/; dkyhu dk0; rFkk m l dk bfrgk II	4	100	70	25	30	11
2MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgk II	4	100	70	25	30	11
2MAHIN3	kkj rh; ,o ik!pk"; dk0; #kk\$% II	4	100	70	25	30	11
2MAHIN4	vuokn fo)ku	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Third Semester</b>							
3MAHIN1	vk/kfud fgUnh dk0; vkj m l dk bfrgk I	4	100	70	25	30	11
3MAHIN2	kk*kk fo)ku ,o fgUnh kk*kk	4	100	70	25	30	11
3MAHIN3	fgUnh lkfg"; dk bfrgk I	4	100	70	25	30	11
3MAHIN4	fo!kk v/; ;u+dfo+ l(jnk I	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Fourth Semester (A)</b>							
4MAHIN1	#k,/k -fof/k	4	100	70	25	30	11
4MAHIN2	n#; +/0; ek/; e y0ku	4	100	70	25	30	11
4MAHIN3	fgUnh lkfg"; dk bfrgk II	4	100	70	25	30	11
4MAHIN4(A)	fo!kk v/; ;u+dfo+ l(jnk I	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Fourth Semester (B)</b>							
4MAHIN1	#k,/k -fof/k	4	100	70	25	30	11
4MAHIN2	n#; +/0; ek/; e y0ku	4	100	70	25	30	11
4MAHIN3	fgUnh lkfg"; dk bfrgk II	4	100	70	25	30	11

**CVRU-IODE Programme Guide (2018-19) - FACULTY OF ARTS**

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4MAHIN4(B)	y1 #k/k (Dissertation)	4	100	70	25	30	11
<b>Total aggregate required to pass</b>		<b>16</b>	<b>400</b>	<b>280</b>	<b>112</b>	<b>120</b>	<b>48</b>
<b>Elective Paper</b>							
1	Elective-folk& v/ ; u+dfo+r y l hnk l 2 l(j nk l 2 fujkyk	4	100	70	25	30	11
2	Elective- folk& v/ ; u+jkepln #3y2dFkdkj iepuln2' ; !kdj ilkn	4	100	70	25	30	11

**Evaluation Scheme**

1. 36% in each theory, practical, project, dissertation & internal assessment
2. 40% Aggregate marks to pass
3. Marks of 4MAHIN4(B) – Dissertation are to be send by the IODE/Stud Institute. The distribution of 100 marks are as – Marks given by the external Examiner is out of 70 (50 on Report + 20 on Viva & Presentation), Marks given by the Internal examiner is out of 30 (20 on Report + 10 on Viva & Presentation).



## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- First Semester

### PROGRAMME:-MASTER OF ARTS (MA) HINDI

COURSE CODE: 1MAHIN1, CREDIT:-4

COURSE:- ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgk l -I

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bdkb7 + 8

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in diekd + 8?@AB<88898?8@8C9:999D<9A9B@D8D@DC@DE<

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x l n b dk&vix ; l k0kh diekd 8 l &8:< l fejJk dk&vix ; l k0kh diekd 8  
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**REFERENCE BOOK**

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## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- First Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 1MAHIN2,CREDIT:-4**

**THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11**

**COURSE:-** व्यक्तिगत विषयों का सम्बन्धित अध्ययन

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Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- First Semester

## **PROGRAMME:-MASTER OF ARTS (MA) HINDI**

## **COURSE CODE: 1MAHIN3.CREDIT:-4**

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ASSIG. MAX.M: 30 MIN. M: 11

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## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- First Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 1MAHIN4, CREDIT: 4**

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**ASSIG. MAX.M: 30 MIN. M: 11**

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### **REFERENCE BOOK**

Subject Name	Book Name	Writer	publication
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## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- Second Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 2MAHIN1, CREDIT:-4**

**COURSE:- ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI -II**

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

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### REFERENCE BOOK

Subject Name	Book Name	Writer	Publication
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## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- Second Semester

PROGRAMME:-MASTER OF ARTS (MA) HINDI

COURSE CODE: 2MAHIN2, CREDIT:-4

COURSE:-~~ग्रन्थालय का विषय एवं अध्ययन समय~~ -II

THEO. MAX. M: 70 MIN. M: 25

ASSIG. MAX.M: 30 MIN. M: 11

bdkb7+8

0;k0 ;k!k

8 + =kJk kPP dh vk"edFkk+g' kjhi;lkn fMo

9 + fu=/k+

8F nk l8k dk eg"o+=ky d.\*Jk kPP

Q;fu lhiyph d&dkjuke&egkohj i;lkn fMo

dkY; e& yk~~de~~xy dh lk/kuko\$Fkk+vapk;7 jkepUn: #k3y

v!kk&d d&[(y+g' kjhi;lkn fMo

e&jke dk edP khx jgk g+fo | kfuokl fe/

fi;k uhyd4h+d=ukFk jk;

i xGfJG;k& dk ' ekuk+ gfj!kdj ij lkb7

D + fu/kkj r dgkfu;kt+

m l u&dgk Fkk ;pUn;kj #kek7 xy&h>

i(l dh jkr ;i&pin>

xJGk ;' ;!kdj i;lkn>

viuk viuk kkV; ;' lu& dekj>

ynu dh ,d jkr ;fuey oek>

jk' k fuj=fI ;k ;deyloj>

f13dk =ny x;k ;d.\*Jkk lk&r>

? + iFk d& lkFkh + egkn&h oek7

bdkb7 + 9

=kJk kPP dh vk"edFkk< fu/kkj r fu=/k< dgkuh ,o iFk d& lkFkh l & leh0kk"ed i!uK

bdkb7 + D

fgUnh< dgkuh< fu=U/k ,o vU; x | fo/kkV& ;j@kkfp%< I\$ejJk< vk"edFkk< ' houh< ;k%ko."rkr< 0;V; vkfn> d&bfrgk l iof"r ;kTvkj ie0k jpuukdkjk& I & I0=R fu=U/kk"ed i!u K

bdkb7 + ?

yLkm"rjh; i!u

n|r ik4 g& fu/kk7jr fuQufyf0kr x | dkjk& ij d&n r nk&yLkm"rjh; i!u i(l&' k,&k fu=U/kdkj + kkj r& gfj!pn< i:rki ukjk; Jk fe/< =kyedUn xNr< I jnkj i@k7f l gK dgkuhdkj + v)&< ;!kiky< [Jkh!ojukFk j@k< kh\* e I kguh< vejdkr \$[P x:Fk + 8F ver.rjk; ;dye dk f l ikgk> 9F f!ko i:lknf l g m"rj ;k&h DF gfjo!kjk; =Spu< ;3;k k(y(3;k ;kn dI >?F jkgiy I kd";k;u ;Lke3dG^\_!kk\$%< @F ek0kuyky p roh< I kfg"; n&rk>

bdkb7 + @

o\$rfu\*4 i!u ;I0i@k7 ik45 Ue e& I & 6

### **REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
vk/kfud fgUnh xLk vkj m l dk bfrgk l	=ny rk I kekf' d eK; vkj fgUnh ukPd	I jk& dekj fe/	vke i:dk#ku



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- Second Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 2MAHIN3, CREDIT:-4**

**COURSE:- कक्षा रहे हैं, और इकाइयों में अध्ययन का समय - II**

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

bdkb7 + 8

॥ ये प्रक्रिया द्वारा होती है।

वज्रीरुपी विद्यार्थी ने इसका उल्लङ्घन किया है। यह एक विशेष विद्या ज्ञान का विकास है।

गृहिणी द्वारा द्वारा होती है।

उत्तराधिकारी द्वारा होती है।

द्वारा द्वारा होती है।

bdkb7 + D

एक विद्यार्थी द्वारा होती है।

प्राचीन भाषा में द्वारा होती है। यह एक विशेष विद्या ज्ञान का विकास है।

bdkb7 + ?

द्वारा द्वारा होती है। यह एक विशेष विद्या ज्ञान का विकास है।

bdkb7 + @

द्वारा द्वारा होती है। यह एक विशेष विद्या ज्ञान का विकास है।

**REFERENCE BOOK**

Subject Name	Book Name	Writer	publication
କବିତା ଓ ଚାରି ପ୍ରକାଶନ	କବିତା ଓ ଚାରି ପ୍ରକାଶନ	ଶ୍ରୀ ପଣ୍ଡିତ ନାନ୍ଦୁ ମହାପାତ୍ର	ଜାଗରଣ ପ୍ରକାଶନ



### Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- Second Semester

PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 2MAHIN4,CREDIT:-4  
COURSE:- vuokn fo)ku

THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11

bdkb7-8

vuokn dh ifj kk\*kk \$oI i<0k%  
vkj Ihek, K

bdkb7-9

vuokn dyk< fo)ku ;k f!kXiK vuokn dh bdkb7 #kVn< in=U/k< ok3 ;< ik4 rFkk vuokn d&  
midJk+ dk&k<ikfj kk\*kd !kVnkoyh~~ON~~; Pjk

bdkb7-D

vuokn dh ifd; k vkj ifof/k6 fo!y&Jk< vUrjJk< iux7uK vuokn ifd; k d&fof kUu pjJk<  
Ik& kk\*kk d&ik4 dk fo!y&Jk ,o m l d&vFk7gJk dh ifd; k< Ik& kk\*kk vkj y0; kk\*kk dh  
riyuk rFkk vFkkUrjJk dh ifd; k< vufnr ik4 dk iux7u vkj vFk7 Ii&Jk dh ifd; k< vuokn  
ifd; k dh idfrK

bdkb7-?

vuokn rFkk IerX; rk dk fIRkrK vuokn d&0k%, o idkj+ dk;kly;hu<o>kfud ,o  
rduhdh< lkfg"; d<ekufodh< lpkj ek/;e< fo)kiu vkfnK

bdkb7-@

vuokn dh le\$;k,T6 l.' uk"ed vFkok lkfg"; d vuokn dh le\$;k, k dk;kly;hu vuokn  
dh le\$;k, k o>kfud ,o rduhdh lkfg"; d&vuokn dh le\$;k, K fo)kiu d&vuokn dh  
le\$;k, K

**REFERENCE BOOK**

Subject Name	Book Name	Writer	publication
vuokn fo)ku	vuokn fo)ku dh kfedk	d.Jk dekj xk\$okeh	jk' dey i:dk!ku



### **Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 3MAHIN1, CREDIT:-4**

**COURSE:-** व्यक्तिगत विद्या का सम्बन्धीय विषय

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

bdkb78

0;k0;k#k+

8+ effkyh!kjJk xNr + lkd& dk uoe5 lx7

9+ ' ;!kdj i;lkn +dkek;uh fpirk </kMbgk lx7

bdkb79

effkyh!kjJk xNr l&l=f/kr leh0kk"ed i!uK

bdkb7D

' ;!kdj i;lkn l&l=f/kr leh0kk"ed i!uK

bdkb7?

vk/kfud fgUnh dk0; ;]k;kokn rd> dh ie0k iof""k;k

bdkb7@

nr ik4 d&fu/kkfj r dfo ' xUukFk nkI j"ukdkj < v;k;k fIg mik/;k; gfjvk/k < egknbh oek7  
<vkj =ky d\*jk !kek7 uohu

### **REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
व्यक्तिगत विद्या का सम्बन्धीय विषय	ज्ञानोदय	कृष्ण शर्मा	ज्ञानोदय



## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**  
**COURSE CODE: 3MAHIN2, CREDIT:-4**  
**COURSE:- कक्षा फॉलोअप कक्ष**

**THEO. MAX. M: 70 MIN. M: 25**  
**ASSIG. MAX.M: 30 MIN. M: 11**

bdkb7+8

कक्षा कक्ष फॉलोअप कक्ष द्वारा इफेक्टिव लैर्निंग के लिए विभिन्न विधियों का अनुप्रयोग किया जाता है। यह विधियों में से कुछ ऐसी हैं जिनमें विद्युतीकृत विद्यार्थी और शिक्षक के बीच संवाद का एक व्यापक चौकड़ी है। यह विधि विद्युतीकृत विद्यार्थी को अपनी विद्यार्थीता का विकास करने के लिए आवश्यक विकास करने के लिए आवश्यक है। यह विधि विद्युतीकृत विद्यार्थी को अपनी विद्यार्थीता का विकास करने के लिए आवश्यक है।

bdkb7+9

\$ou ifd; k+ \$oI i vkj #kk0kk, < okx ;% vkj mud&dk; 7\$ofue dh vo/kkjJkk+ \$ouk& dk oxh7d jJk< \$ou xJk \$ofud+ifjorluk

bdkb7+D

0;kdjJk+ I i fo)ku dk \$oI i< I fie dh vo/kkjJkkK

ok3; dh vo/kkjJkk+ ok3; d& kbn+ ok3; +fo#y&Jk+ fudP\$Fk v0;o fo#y&Jk xgu Iijpuuk  
vkj =kg; Iijpuuk

bdkb7+?

vFk7 fo)ku+vFk7 dh vo/kkjJkkK #kYn vkj vFk7 dk I Q=U/kK vFk7 i kfNr d& I k/ku vkj vFk7  
ifjorluk

bdkb7+@

I kfg"; vkj kkk fo)ku+ I kfg"; e&v/; ;u e& kkk fo)ku d&vixk&dh mi ;kfrkK

### **REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
कक्षा फॉलोअप कक्ष	कक्ष फॉलोअप कक्ष , ओफिशल फारम्स	मनोज उक्त ज्ञान फ्रॉक्झॉर्स	ज्ञान डेयरी



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 3MAHIN3, CREDIT:-4**

**COURSE:- fgUnh lkfg"; dk bfrgkI-I**

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

bdkb7-8

fgUnh lkfg"; d&bfrgkI y0ku dh ijQijk< vkj lkfg";&rgkI  
d&iuy0ku dh le\$;k,TK

bdkb7-9

fgUnh lkfg"; d&vkfndky dh i.\*4 kfe< lkfg"; d iof"r ;k k dk0;/kkjk, # x |  
lkfg";< ifrfuf/k jpuwdkj vkj budh jpuw, K

bdkb7-D

iøe/;dky kf3rdky dh ,&rgkfd i.\*4 kfe< lk\$df rd pruk ,o kf3rvkUnkyu< fo f kuu dk0;  
/kkjk,i rFkk mudk fo!y&Jk< ie0k fuxjk Ur dfo vkj &e0k I(C h dfo;k&dk vonkuK

bdkb7-?

jke vkj d.\*Jkdk0; 6 ie0k dfo vkj mudk

jpuwxr of!k\*P; K

bdkb7-

m""kj e/;dky jhfrdky dh ,&rgkfd i.\*4 kfe< dky Thek vkj ukedjJk< fofo/k /kkjk, jhfr  
=R jhfr f l R< jhfre3r iofr;kT vkj fo!k&rk,K

**REFERENCE BOOK**

Subject Name	Book Name	Writer	publication
fgUnh lkfg"; dk bfrgkI	fgUnh lkfg"; jkepn_i_k3y	jk' dey idk!ku	

dk bfrgkI



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER- **Third Semester**

**PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 3MAHIN4,CREDIT:-4**

**THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11**

oldfXid F ry lhnkI

bdkb7-8

ik45; fo\*k; + ry lhnkI 6+ jkepfjr eku l<  
;xhrk i& +xk\$0ki;j> 0;k0;k#k+ jkepfjr  
eku l+ =kydkJG< vk;k;kdkJG<

bdkb7-9

ry lhnkI dh ;xhu i.\*4 kfe< lkef' d <jk' uhfrd<  
vkfFkd ifjf\$Ffr;k  
bdkb7-D

jkepfjr eku l I&

I=f/kr i!u

bdkb7-?

fgUnh e&jke dk0; ijQijk vkj  
m l d&vU; dfo K  
bdkb7-@

nri k4 + nkoyh < ikorh exy < ' kudh exyK

oldfXid F l(jnkI

bdkb7-8 ikj0 k I&eFkjxeu d&i67rd d&ink& I&0;k0;k,T i(lh ' k;&hK

bdkb7-9 fu/kk7jr in ; ikj0 k I&eFkjxeu l&i67rd > vkykpu"ed Nk!u K

bdkb7-D ;xhu i.\*4 kfe lkef' d < jk' uhfrd < vkfFkd ifjf\$Ffr;kK

bdkb7-? l(jnkI dk ' houoak < vrl6 l0; < =kg5; l0;K

bdkb7@ nr i k45 d0 kunk l < d Jknk l < i jekuUnnk l K  
 odfXid fujkyk  
 bdkb7 +8 0;k0;k#k+ ikP5 fo\*k;+ vijk< xhfrdk< ry l hnk l < u ;& i "rK  
 bdkb7 +9 ]k;kokn ,o]k;koknk&rj dk0; dk ifjo\*k rFkk i.\*4 kfe  
 bdkb7 +D fujkyk dk 0;f3r"o dfr"oK  
 bdkb7 +? fujkyk ij vky&puk"ed i#uK  
 bdkb7 +@ nr i k4 gti fuQu dfo;k&l&yLk"rjh; i#u i(l&' k;&&  
 Ife%kuUnnu iir< egkn&h oekk ekOkuyky pronk< f#koexy flg leuK l( dkUr f%ik4h fujkyk

### **REFERENCE BOOK**

Subject Name	Book Name	Writer	publication
odfxid ry lh	ry lh	jkeefr7f%ik4h	jk' dey idk!ku
odfxid l jnk l	egkdfol jnk l	unnykj&ok' i&h	jk' dey idk!ku
odfxid fujkyk	fujkyk dh lkfg"; lk/kuk	jke foykl _kek7	jk' dey idk!ku



## Dr. C.V. RAMAN UNIVERSITY

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER-Fourth Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI**

**COURSE CODE: 4MAHIN1,CREDIT:-4**

**COURSE:- #k/k -fof/k**

**THEO. MAX. M: 70 MIN. M: 25**

**ASSIG. MAX.M: 30 MIN. M: 11**

bdkb7 , d+ Ikekf' d vu|/kku dh idfr<sup>eg</sup>"o vkj mi ;k&fo!kR rFkk  
0;kogkj d; MykbG>vu|/kku d&=hp vrj< \_kk&k le\$;k dh igpku<vu|/kku jpuk ;!kk&k  
fG' kbu>  
bdkb7 nk&- gkb i kkhf l l; ifjdXiuk<vo/kkjJkk*jh0kJk* vkj pj<ifjdXiuk ful iJk vkj i jh0kJk<  
ifrp;u ;ue(uk> iRfr  
bdkb7 rhu+GPk Ixg dh rduhd vkj midjJk  
voykdu+voykdu d&y0kJk<voykdu d&idkj<xJk vkj nk&k*i!ukoyh<vu|ph* vkj  
Ikkk"dkj<ifrp;u ;ue(uk> vkj I0kJk dh rduhdK  
bdkb7 pkj+ d& v/; ;u< rduhd<d& v/; ;u dh kfedk vkj eg"o*oikkeh;ik; yP>* v/; ;u  
vkj 0;f3r Iph v/; ;uK  
bdkb7 ikp+ Ikekf' d fo)ku e&f I Rkr fuekjk ;x4u<lokJk fo!y&Jk<idkj<xJk vkj  
nk&kfj ikP7 y0ku<ifrohu;fj ikP7 dk mLn& ; vkj IkekxhK

### REFERENCE BOOK

Subject Name	Book Name	Writer	publication
#kk&k ifo/kh	#kk&k ifo/kh	gjh!k Ok%h	dlyk!k i\$rd Inu kk&ky



### **Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER-Fourth Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 4MAHIN2,CREDIT:-4  
COURSE:- n#; +/0; ek/; e y0ku**

**THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11**

bdkb7 +8

ek/; ek& ;k&h y0ku dk \$oI i vkj ie0k i:dkjK fgUnh ek/; e y0ku dk IfoKNr bfrgkIK  
bdkb7+9

j&G;k& ukPdk& dh ifof/k jx ukPd< ikb5; ukPd vkj j&G;k& ukPd dk virjk j&G;k& ukPd d&  
ie0k k&h + j&G;k& /kkjkokfgd< j&G;k& I ikrj< j&G;k& [ &P&h< Ixhr I id< vky0k I id  
;Gk3 ;ePw [hpj>K

bdkb7+D

PhFohFukPd dh rduhdK Pw h Gw ek< Pw h f[Xe< Gk3 ;Gw ek rFkk PhFohF /kkjkokfgd e& I kQ;+  
o\*kQ;K I pkj ek/; e d&vU; fofo/k I i

bdkb7+?

I kfgf"; d fo/kkvk& dh n#; +/0; I ikrjk+d ykK by3Pw fud ehfG;k Mkjk i:lkfjr I epkjk&  
d& ldyu+ li knu vkj i\$rf rdjK dh ifof/kK I pkj ek/; ek& Mkjk i:lkfjr fo)kiuk& dh kk\*kkK  
fo)kiu f[Xek& dh ifof/kK

bdkb7+@

I pkj ek/; ek& dh kk\*kkK fgUnh d& I e0k vk/fud ' u I pkj vkj I puk i k|k&x dh dh pukfr ;kK

### **REFERENCE BOOK**

Subject Name	Book Name	Writer	Publication
n#; +/0; ek/; e y0ku	\$kpkj ek/; ek& dk Ix4u ,o i:=/ku	Gff e/k=kyk	fo   k i:dk!ku



### **Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER-Fourth Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 4MAHIN3,CREDIT:-4  
COURSE:- fgUnh lkfg"; dk bfrgkI-II**

**THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11**

fgUnh lkfg"; dk bfrgkI-II

bdkb78

vk/kfud dky

8F vk/kfud dky dh lkef" d< jk' uhfrd< vkkFkId ,o lkdfrd i.\*4 kfe< lu5 8B@A bI dk iFe \$ok/khurk lxke vkj iu' lkjJKK kkjrn ;x 6 ieOk lkfg"; dkj< jpuk, i vkj lkfgf"; d fo!k&rk,K

bdkb79

fMokh ;x 6 ieOk lkfg"; dkj< jpuk, i vkj lkfgf"; d fo!k&rk,K fgUnh \$oS]Unrkoknh p&ruk dk vfxe fodkI< ]k;koknh dk0;< ieOk lkfg"; dkj< jpuk, i vkj lkfgf"; d fo!k&rk,K

bdkb7D

m"rj]k;kokn dh fofok iofr ;kT 6 ixfronk< i;k&kokn< u;h dforkK ieOk lkfg"dkj< jpuk, i vkj lkfgf"; d fo!k&rk,K

bdkb7?

fgUnh x | dh ieOk fo/kk, H + dgkuhkm iU;kl< ukPd fu=U/k vkfn K

bdkb7@

I\$ejJk< j0kkfp%< ' houh< vk"edFkkK fgUnh vkykpuuk dk mn5ko ,o fodkI K \$%h foe!k7 vkj nfy r foe!k7 K

Subject Name	Book Name	Writer	Publication
fgUnh lkfg"; dk bfrgkI	fgUnh lkfg"; dk bfrgkI	jkepn_k3y	jk' dey indk!ku



**Dr. C.V. RAMAN UNIVERSITY**

Institute of Open and Distance Education (IODE)  
Kargi Road, Kota, Bilaspur (C.G.)

SEMESTER-Fourth Semester

**PROGRAMME:-MASTER OF ARTS (MA) HINDI  
COURSE CODE: 4MAHIN4,CREDIT:-4  
COURSE:- fo!kk v/';;u**

**THEO. MAX. M: 70 MIN. M: 25  
ASSIG. MAX.M: 30 MIN. M: 11**

oldfXid F jkeplUn #k3y

bdkb7 +8 0;k0;k#k+ ik45 xUFk+ fpirkefJk kkx 8 + fpirkefJk kkx 9  
bdkb7+9 vkkfud x| e&fgUn fu=U/k dk \$oI i ,or fodkl rFkk ie0k fu=U/kdkjK  
bdkb7 +D vpkp;7 jkeplUn #k3y ' hou ;k%k ,or fpuru nf\*PK  
bdkb7 +? jkeplUn #k3y d& ik45 fu=U/k& dh leh0kkK  
bdkb7 +@ nr i4+ =k=( xyk=jk;< ineyky iukyky =3#kh< g' kjh i:kn fMohnGkh  
fo kfuo k fe/K

oldfXid F dFkkdkj iepUn

bdkb7 +8  
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dk njk&k< d' kdh< InxfrK  
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bdkb7 +D  
iepUn d& ik45 miU;kI& dh leh0kkK  
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iepUn d& ik45 dgkfu;k& dh leh0kkK  
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yk& lkfg"; dk vk#k;< yk& lkfg"; d& Idyu dh le\$;k,K  
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lk<sup>8</sup>guh+eghoky< yk<sup>8</sup>j d + p<sup>8</sup>nk< =xGkor v<sup>8</sup>Xgk+gjnkyK

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## COUNSELLING AND STUDY STRUCTURE

Course Code	Title of the Course	Credit	Total Hours of Study	Counselling and Study Structure (hours)			
				Face to Face Counselling	Self Study	Practical	Assignments
<b>First Semester</b>							
1MAHIN1	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI -I	4	120	16	68		36
1MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgkI -I	4	120	16	68		36
1MAHIN3	kkjrh; ,o ik!pk"; dk0; #kk\$%-I	4	120	16	68		36
1MAHIN4	i; k& uey d fgUnh	4	120	16	68		36
<b>Second Semester</b>							
2MAHIN1	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI -II	4	120	16	68		36
2MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgkI -II	4	120	16	68		36
2MAHIN3	kkjrh; ,o ik!pk"; dk0; #kk\$%-II	4	120	16	68		36
2MAHIN4	vuokn fo)ku	4	120	16	68		36
<b>Third Semester</b>							
3MAHIN1	vk/kfud fgUnh dk0; vkj m l dk bfrgkI	4	120	16	68		36
3MAHIN2	kkkk fo)ku ,o fgUnh kkk	4	120	16	68		36
3MAHIN3	fgUnh lkfg"; dk bfrgkI -I	4	120	16	68		36
3MAHIN4	fo!kk v/; ;u+dfo+ l(jnkI	4	120	16	68		36
<b>Fourth Semester</b>							
4MAHIN1	#k,/k -fof/k	4	120	16	68		36
4MAHIN2	n#; +/0; ek/; e y0ku	4	120	16	68		36
4MAHIN3	fgUnh lkfg"; dk bfrgkI -II	4	120	16	68		36
4MAHIN4(A)	fo!kk v/; ;u+dFkkdkj iepun:	4	120	16	68		36

**STUDY MODULES AND BOOKS INFORMATION**

<b>Course Code</b>	<b>Name of the Course</b>	<b>Module to be used</b>
<b>First Semester</b>		
1MAHIN1	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI -I	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI , CVRU/AISECT
1MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgkI -I	vk/kfud fgUnh x   vkj m l dk bfrgkI , CVRU/AISECT
1MAHIN3	kkj rh; ,o ik!pk"; dk0; #kk\$%-I	kkj rh; ,o ik!pk"; dk0; #kk\$, CVRU/AISECT
1MAHIN4	i; k& uey d fgUnh	i; k& uey d fgUnh, CVRU/AISECT
<b>Second Semester</b>		
2MAHIN1	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI -II	ikphu ,o e/; dkyhu dk0; rFkk m l dk bfrgkI , CVRU/AISECT
2MAHIN2	vk/kfud fgUnh x   vkj m l dk bfrgkI -II	vk/kfud fgUnh x   vkj m l dk bfrgkI , CVRU/AISECT
2MAHIN3	kkj rh; ,o ik!pk"; dk0; #kk\$%-II	kkj rh; ,o ik!pk"; dk0; #kk\$, CVRU/AISECT
2MAHIN4	vuokn fo)ku	vuokn fo)ku, CVRU/AISECT
<b>Third Semester</b>		
3MAHIN1	vk/kfud fgUnh dk0; vkj m l dk bfrgkI	vk/kfud fgUnh dk0; vkj m l dk bfrgkI , CVRU/AISECT
3MAHIN2	kk*kk fo)ku ,o fgUnh kk*kk	kk*kk fo)ku ,o fgUnh kk*kk , CVRU/AISECT
3MAHIN3	fgUnh lkfg"; dk bfrgkI -I	fgUnh lkfg"; dk bfrgkI , CVRU/AISECT
3MAHIN4	fo!kk v/ ; u+dfo+ l(jnkI	fo!kk v/ ; u+dfo+ l(jnkI , CVRU/AISECT
<b>Fourth Semester</b>		
4MAHIN1	#k,/k -fof/k	#k,/k -fof/k , CVRU/AISECT
4MAHIN2	n#; +/0; ek/; e y0ku	n#; +/0; ek/; e y0ku , CVRU/AISECT
4MAHIN3	fgUnh lkfg"; dk bfrgkI fo!kk-II	fgUnh lkfg"; dk bfrgkI , CVRU/AISECT
4MAHIN4(A)	Elective- v/ ; u+dFkdkj iepUn:	fo!kk v/ ; u+dFkdkj iepUn, CVRU/AISECT

**DATE SCHEDULE AND INSTRUCTIONS FOR SUBMITTING ASSIGNMENTS**

<b>DUE DATE OF SUBMISSION OF ALL ASIGNMENTS AT THE STUDY CENTRE</b>		
<b>Year</b>	<b>Assignment No.</b>	<b>Due Date</b>
Semester - I	1MAHIN1 1MAHIN2 1MAHIN3 1MAHIN4	April 30 (for January Session ) October 31 (for July Session)
Semester - II	2MAHIN1 2MAHIN2 2MAHIN3 2MAHIN4	October 31 (for January Session ) April 30 (for July Session)
Semester - III	3MAHIN1 3MAHIN2 3MAHIN3 3MAHIN4	April 30 (for January Session ) October 31 (for July Session)
Semester - IV	4MAHIN1 4MAHIN2 4MAHIN3 4MAHIN4(A)	October 31 (for January Session ) April 30 (for July Session)

## INSTRUCTIONS TO STUDENTS FOR FORMATTING THE ASSIGNMENTS

### सत्रीय कार्य हेतु छात्रों के लिये निर्देश

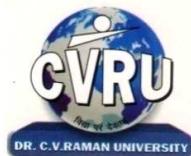
1. This booklet contains the assignments for the entire (All Semester) programme. Each course has one assignment. All assignments should be completed and submitted at IODE CVRU/study centre before the due date.  
*b1 if\$rdk e& i(j& ik45 Ue d&fy ;& l kh l e\$Pj > d& l %h; dk;7fn;&x;&gK i";& d ik45 Ue d&fy ;& d l %h; dk;7fn;k x;k g f' l & i(k7 dju&d&i#pkr fu/kk7jr frfFk rd GkF lh oh vkjF; d&n(j\$Fk f!k0kk l \$Fku @ v/; ;u d&n: dk& k& uk vko#;d gK*
2. Please note that you will not be allowed to appear for the Term End Examinations for the course, until the assignments are submitted before the due date.  
*ei;k /;ku jg&' = rd l %h; dk;7fu/kk7jr frfFk rd ' ek ugh gk& vki l %kr i jh0kk e&ugh =4 l d&k*
3. The assignments constitute the continuous component of the evaluation process and have 30% weightage in the final grading. You need to score minimum marks as per Examinations Scheme of Particular Programmme in assignment in each course in order to clear the continuous evaluation component.  
*l %h; dk;7 l rr5 eK;kdu dk eg"oi(k7 vix g ,o vfuure xGx e&D: ifr#kr vid fu/kk7jr gK l rr5 eK;kdu e&m"rhJk7 dju&gr i";& l %h; dk;7 e& l=fkr dk;7de d& i jh0kk ;k& uk d&vulkj v;ure vid ikrn djuk vfuok;7gK*
4. The assignment should be hand written on a A-4 size paper with proper cover which contains all the required information as given on the next page. You can use the photocopy of the cover for each assignment.  
*l %h; dk;7 , +? lkb' ij ij g\$rfyf0kr gk&uk pkfg, rFkk m l ij vxy& i.\*4 ij fn;&x;&doj d&vulkj l kh ' kudkjh fy0kh gk&uh pkfg,K ;vki pkg& rk& doj dh [kpk&fr i";& l %h; dk;7 ij yxkdj ii;3r dj l dr&g>*
5. Leave at least 4cm margin on the left, top and bottom of your answer sheets for the evaluator's comments.  
*i";& d i.\*4 ij =k;& fij ,o uh&de l &de ? l &ehF ' xg ]kG&' k&eK;kdu drk7 viuh fPNiJkh d&fy ;& ii;k& dj&KK*
6. Your answers should be brief, precise and in your own words. Please do not copy the answers from the study material.  
*l %h; dk;7 d&i#uk&d&m"rj l ok8< \$i\*P ,o \$0k; d&#kYnk&e&gk&uk pkfg,K m"rj \$PGh ePij; y dh dkHh ugh gk&uk pkfg;K*
7. Please do not copy the assignment from other student.  
*ei;k l %h; dk;7n(l j& ]% l &dkHh u djK*
8. While solving the questions, clearly indicate the question number along with the part being solved. Recheck your work before submitting it.  
*i#uk& d&m"rj fy0kr& le;< i#u 10;k vFkok m l d& kkx dk \$i\*P mXy0k djK l %h; dk;7 ' ek djr& le; ,d =kj iu6 ' kp dj yK*
9. You may retain a copy of your assignment response to avoid any unforeseen situation.  
*l %h; dk;7dh ,d ifrfyfi viu&ikl j0k&rfd fd l h vug&uh LkPuk l &=pk ' k l dK*

10. You can resolve the difficulties you may face while studying the course material by sending an e-mail to Programme coordinator IODE CVRU/ study centre coordinator. However, the coordinator will not provide solutions to the assignment questions, since they constitute an evaluation component.

ik45 Ue lkexh d& v/; ;u d& le; ;fn dk&7 df4ukb7 gk&h g rk&m l d&fujkdjk gr& dk;de lelo; d n(\$Fk f!k0kk l\$Fku Gk lhf ohF jkeu5 fo!ofo|ky; @ v/; ;u d&n d& lelo; d l&b7e8 Mkjk l i d7 fd;k ' k l drk gK ijri lelo; d l%h; dk;7 d&i#uk&d&m"rj ugh n&k&3;k&d ;&eK;kdu iRfr d&vix gK

**Note:** Assignments of the course are available for download at the CVRU Website <http://www.cvru.ac.in> . You can download the assignments as per your course, follow the instructions given and submit it before due dates at the IODE CVRU/study centre.

# GUIDELINE FOR PREPARATION OF DISSERTATION REPORT



INSTITUTE OF OPEN AND DISTANCE EDUCATION  
DR. C.V. RAMAN UNIVERSITY  
KARGI ROAD, KOTA, DISTT. - BILASPUR  
CHHATTISGARH

## **DISSERTATION REPORT FORMAT**

### **IODE PROGRAMME (BBA)**

The Dissertation Report consists of three main parts (i) The Preliminaries (ii) The Text (iii) Annexure. It is to be arranged in the following sequence.

#### **THE PRELIMINARIES:**

- ❖ Title Page (Outer Cover) as per the format given in Annexure III, (should be printed in White Colour on a Navy Blue background).
- ❖ Title Page (Inner Cover) as per the format given in Annexure IV
- ❖ Declaration by the candidate (Annexure – V)
- ❖ Certificate of Supervisor/s (Annexure – VI)
- ❖ Acknowledgements (Annexure – VII)
- ❖ Table of Contents (Annexure – VIII)
- ❖ Abstract/Preface
- ❖ List of Tables (If applicable)
- ❖ List of Figures (If applicable)
- ❖ List of abbreviations (Optional)
- ❖ Chapter –I to ....continue according to the table of contents.

#### **THE TEXT OF THE DISSERTATION REPORT**

The text the Dissertation Report is usually divided in to chapter's with subheadings, within the chapters to indicate the orderly progression of topics and their relation to each other

**Chapter-I Introduction:** - The Dissertation Report should normally begin with a general introduction presenting an overview of the purpose and significance of the study. The introduction should show why the topic selected is worth investigating. This will normally be done with reference to existing research, identifying areas that have not been explored, need to be explored. The final section of the introduction should provide a brief overview of each of the main chapters that the reader will encounter.

**Chapter-II Review of Related Literature:** - The purpose of the literature review is to summarize, evaluate and compare the main developments and current database in the field which are specifically relevant to the subject of research embodied in the Dissertation Report .

**Chapter-III Research Methodology:** - The supervisor and the student may decide how this part of the Dissertation Report should be structured. Although this section varies depending up on method and analysis technique chosen, the chapter describes and justifies the methods chosen for the study and why this method was the most appropriate.

**Chapter-IV Observations & Analysis:-** Observations , Analysis and Interpretation should be done as per data collected from sample.

**Chapter-V Results Conclusions and Suggestions:** The results are actual statement of observations, including statistics, tables and graphs. Do not present the same data as graph as well as table. Use one of the appropriate style of presentation. The purpose of this chapter is not just to reiterate the findings but discuss the observation in relation to the theoretical body of knowledge on the topic.

**Bibliography Citation in Text:** Citation in the text usually consists of the name of the author(s) and the year of the publication. The page no is added when utilizing a direct quotation. It should be arranged Alphabetically .

Example (i):Thomas.V (2007) identified....

Example (ii): Gould and Brown (1991, p. 14) used the

Example (iii) : Rhoades et. al (2008) define the .....

**REFERENCE BOOK:** All publications listed in the Dissertation Report should be presented in a list of REFERENCE BOOK, following the sample.

Citation from Dissertation Report :

- Kundur., D. (1999),Mulitresolution Digital Watermarking: Algorithms and Implications for Multimedia Signals. Ph.D Dissertation Report , University of Toronto.

Citation from Journal:

- Clifford, G. D. and Tarassenko.,s L. (2001),One-pass Training of Optimal Architecture Auto-associativeNeural Network for Detecting Ectopic Beats. Electron Letters. 37(18): 1126–1127.
- Rhoades, B.E. (1997), A Comparison of various definitions of Contractive mappings, Trans.Amer.Math.Soc.,Vol. 5, no.3, 257-290.

Citation from Books:

- Thompson, D. ed., (1995),The Concise Oxford Dictionary of Current English. Oxford, UK: Oxford University Press, 9th ed. ISBN No.: 0987654.
- Lindsay, D. (1999),A Guide to Scientific Writing, Melbourne, Chapter 2, Australia: Addison Wesley Longman Australia, 2nd ed. ISBN No.: 12345678.

Citation from Website:

Anonymous, unZign, “Tool for Evaluating a Variety of Watermarks”, <http://altern.org/watermark/>, (Browsing date: 23rd September 1997)

Publication of the University of Geneva (on digital watermarking): <[http://cuiwww.unige.ch/~vision/Publications/watermarking\\_publications.html](http://cuiwww.unige.ch/~vision/Publications/watermarking_publications.html)> (Browsing Date: 4thJanuary 2006)

Citation from patent:

Gustafsson J. K. (1976), "Analog-digital converter for a resistance bridge", Patent U. S. 3960010, June 1.,

REFERENCE BOOK must be given alphabetically in REFERENCE BOOK section and in text as .....

Clifford. G. D. and Tarassenko. L. (2001) suggested that.....

Appendices:

- Questionnaire /Formula /Diagnosis/Any other Supporting Documents

### **GUIDELINES FOR WRITING :-**

#### **1. Font size For English**

Title Page 18-24

Headings / subheadings 12-16

Text 12

Footnotes 8-10

Footnotes be given on the same page where reference is quoted

#### **Font size For Hindi**

18-24

16-20

14

10-12

#### **2. Type style**

Times New Roman for English

Kruti dev 10 for Hindi

#### **3. Margins.**

At least 1¼ -1½ inches (3.17-3.81cm) on the left-hand side, 3/4 - 1 inch (2 -2.54cm) at the top and bottom of the page, and about ½ - 0.75 inches (1.27 - 1.90cm) at the outer edge. The best position for the page number is at top-center or top right ½ inch (1.27 cm) below the edge. Pages containing figures and illustration should be suitable paginated.

**4.** The *Dissertation Report* shall be computer typed (**English**- British, Font Style -Times Roman, Size-12 point, **Hindi**- Font Style -Krutidev-10,Size-14) and printed on A4 size paper.

**5.** The *Dissertation Report* shall be typed on one side only with double space with appropriate margin.

**6.** Use only standard abbreviations. Avoid abbreviations in the title. The full term for which an abbreviation stands should precede its first use in the text except in case of measurement units. The measurement units if any shall be followed consistently.

**7.** Maintain uniformity in writing the *Dissertation Report* .

**8.** All copies of the *Dissertation Report* are to be bound in colored hard cover (according to color code) of the *Dissertation Report* .

**9.** The final submission of the *Dissertation Report* shall be in 03 hard bound copies and 01 soft copy (MS Word) in a CD along with all the corrections and suggestions as recommended before.

**ANNEXURE-III (Outer cover)**

**THE TITLE OF THE DISSERTATION REPORT IN THE  
OUTER COVER**

**SHALL LOOK EXACTLY LIKE THIS TITLE**

(Font: Times New Roman, Size: 16, Bold, Line Spacing: 1 ½, Centered)

{Here put a gap of 4 lines}

**Dissertation Report submitted to**

(Font: Times New Roman, Size: 12, Bold, centered)

{Here put a gap of one line}



<University's logo>

**INSTITUTE OF OPEN AND DISTANCE EDUCATION**

**Dr. C.V. Raman University**

**Kota, Bilaspur (C.G.)**

(Font: Times New Roman, Size: 14, Bold, centered)

{Here put a gap of one line}

**For the award of the degree of**

(Font: Times New Roman, Size: 12, Bold, centered)

{Here put a gap of one line}

**PROGRAMME NAME**

(Font: Times New Roman, Size: 14, Bold, centered)

{Here put a gap of two lines}

**by**

(Font: Times New Roman, Size: 12, Bold, centered)

{Here put a gap of two lines}

**<NAME OF THE STUDENT>**

(Font: Times New Roman, Size: 14, Bold, centered)

**Registration No.: <>**

(Font: Times New Roman, Size: 12, Bold, centered)

**<Year>**

(Font: Times New Roman, Size: 12, Bold, centered)

© <Year><Name of the student>.All rights reserved.

(Font: Times New Roman, Size: 10, Bold, Centered)

**THE TITLE OF THE DISSERTATION REPORT IN THE INNER  
COVER SHALL  
LOOK EXACTLY LIKE THIS TITLE**

(Font: Times New Roman, Size: 16, Bold, Line Spacing: 1 ½, Centered )

{Here put a gap of 4 lines}

**Dissertation Report submitted to**

(Font: Times New Roman, Size: 12, Bold, centered)

{Here put a gap of one line}

**INSTITUTE OF OPEN AND DISTANCE EDUCATION**

**Dr. C.V. Raman University**

**Kota, Bilaspur (C.G.)**

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**For the award of the degree**

**of**

(Font: Times New Roman, Size: 12, Bold, centered)

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**PROGRAMME NAME**

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**by**

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**<NAME OF THE STUDENT>**

(Font: Times New Roman, Size: 14, Bold, centered)

**Under the Guidance of**

(Font: Times New Roman, Size: 12, Bold, centered)

**<NAME OF THE SUPERVISOR/S>**

(Font: Times New Roman, Size: 14, Bold, centered)

**<Year>**

(Font: Times New Roman, Size: 12, Bold, centered)

**©<Year><Name of the student>.All rights reserved.**

(Font: Times New Roman, Size: 10, Bold, Centered)

**ANNEXURE-V**

**DECLARATION**

I the undersigned solemnly declare that the Dissertation Report entitled "**title of the work**" is based on my own work carried out during the course of my study under the supervision of < name of supervisor >.

I assert that the statements made and conclusions drawn are an outcome of my research work. I further certify that

- i. The work contained in the Dissertation Report is original and has been done by me under the general supervision of my supervisor (s).
- ii. The work has not been submitted to any other Institute for any other Degree/Diploma/Certificate in this University or any other University of India or abroad.
- iii. I have followed the guideline provided by the University in writing the Dissertation Report.
- iv. I have conformed to the norms and guidelines given in the concerned Ordinance of the University.
- v. Whenever I have used materials (data, theoretical analysis, and text) from other sources, I have given due credit to them by citing them in the text of the Dissertation Report and giving their details in the REFERENCE BOOK.
- vi. Whenever I have quoted written materials from other sources, I have put them under quotation marks and given due credit to the sources by citing them and giving required details in the REFERENCE BOOK.

(Name & Signature of the Student)

Registration No.

**ANNEXURE-VI**

**CERTIFICATE**

This is to certify that the work incorporated in the Dissertation Report entitled “ title of the Dissertation Report ” is a record of own work carried out by <**Name of Student** > under my supervision for the award of degree of **Programme Name** of Institute of Open and Distance Education Dr. C.V. Raman University, Bilaspur (C.G.)-India.

To the best of my knowledge and belief the Dissertation Report :

- i. Embodies the work of the candidate himself/herself,
- ii. Has duly been completed.
- iii. Is up to the desired standard both in respect of contents and language for being referred to the examiners.

Supervisor-

(Name and signature of the Supervisor  
With designation and Name of Organization)

(Signature of Academic Coordinator)

(Seal of IODE)

**ANNEXURE-VII**

**ACKNOWLEDGEMENT**

Acknowledgements should be brief and should not exceed one page. Acknowledgements should be duly signed by the candidate. Gratitude may be expressed to only those who really contributed to the work directly or indirectly. Name of student should appear at the bottom of the page.

**SAMPLE ACKNOWLEDGEMENT**

It is a matter of immense pleasure to express the overwhelming sense of gratitude, devotion, incontestable regards to my esteemed & learned guides <.....> who have striven to perfect my Dissertation report.

.....  
.....  
.....

Finally, I express my indebtedness to all who have directly or indirectly contributed to the successful completion of my Dissertation work.

**< Name of Student >**

**ANNEXURE-VIII**

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## Note